

STARTING A MAP TESTING SESSION

MAP TESTING WEBSITE - <https://cmsd-admin.mapnwea.org>

TEST YOUR CLASS

(Use this option when testing for the 1st time on the 1st day of testing. **DO NOT** use this on your 2nd day of testing. Use the **TEST HISTORY SEARCH** tab to test scholars who have not finished or not begun their MAP test.)

1. Click on [**TEST MY CLASS**].
2. Select the [**CLASS**] you are going to test. Then click on [**SELECT STATUS**] and select [**ALL**]. This will put a checkmark next to all students' names. *See picture below.*
3. Assign a test by clicking on [**ASSIGN TEST**]. *See picture below.*

Student List

The screenshot shows the 'Student List' interface. At the top, there are three buttons: 'Assign Test', 'Assign Accommodations', and 'Remove Students from List'. The 'Assign Test' button is circled in red. Below the buttons is a table with the following columns: Last Name, First Name, Student ID, Test Assigned, and Accommodations. The table contains three rows of student data. The first row, for 'Akerberg, Christian', has a checkmark in the 'Last Name' column, which is also circled in red. The second row is for 'Alozie, Ijeoma'. Below the table are three buttons: 'Test Now', 'Save Session', and 'Cancel'.

<input checked="" type="checkbox"/>	Last Name ▲	First Name ▲	Student ID ▲	Test Assigned ▲	Accommodations ▲
<input checked="" type="checkbox"/>	Akerberg	Christian	8356039	-	No
<input checked="" type="checkbox"/>	Alozie	Ijeoma	8410987	-	No

4. Click the **READING** or **MATH** test. The correct name of the test to assign is:

For **READING** - **NEW NAME!!!!**

The screenshot shows the 'Student List' interface with a 'Select Test' dialog box open. The dialog box contains the following text: 'Select "None" to remove test assignments for students selected.' Below this is a 'Test Name' field with a dropdown menu showing 'Growth: Reading 6+ CCSS 2010 V3 (Common Core State Standards English Language Arts/Litera'. At the bottom of the dialog box are 'Assign' and 'Cancel' buttons. The background shows a table of student data with columns for Last Name, First Name, Student ID, Test Assigned, and Accommodations. The table contains several rows of student data, including Clemons, Davis Jackson, Douglas, Epps, Flores, Graham, and Gregory.

For **MATH - NEW NAME!!!!**

The screenshot shows a 'Student List' interface with a table of students. A 'Select Test' dialog box is open, prompting the user to select a test for the selected students. The dialog box contains the text: 'Select "None" to remove test assignments for students selected.' Below this text is a dropdown menu for 'Test Name' with the selected option being 'Growth: Math 6+ CCSS 2010 V2 (Common Core Mathematics: 2010)'. There are 'Assign' and 'Cancel' buttons at the bottom of the dialog box. The background table lists students with columns for Last Name, First Name, ID, and Assigned status.

NOW, WRITE the name of your TESTING SESSION & PASSWORD on the board.

TEST STUDENTS

The screenshot shows the 'TEST STUDENTS' interface. At the top, there is a yellow highlighted box containing the text: 'Testing Session Name: tank7978 Session Password: 1987'. To the right of this box is a 'Proctor Interrupt PIN' icon. Below this, there are statistics: 'Total Students: 1' and 'Testing: 0'. In the center, there is a 'Proctor Action Needed:' section with 'To Be Confirmed: 0' and 'Paused: 0', and a 'Confirm Now' button. On the right, there is an 'End Testing Session' button.

TESTING SESSION NAME & PASSWORD - located at the top of your screen

5. After students log in with the testing session name & password, you must **[CONFIRM]** the test. Refresh often to see that all students have been confirmed.

ENDING THE TESTING SESSION

1. Click on **[SELECT STATUS]** and select **[TESTING]** for any students still testing.
2. Click on **[SELECT ACTION]** and select **[SUSPEND]**. This will end the test for the day to be completed at another time.
3. Then click on **[END TESTING SESSION]** at the top of the screen.

The screenshot shows the student list interface with two buttons circled in red: 'Select Status...' and 'Select Action...'. The table below shows a list of students with columns for Last Name, First Name, Status, Approximate Question #, Test Assignment, and Accommodations.

Last Name	First Name	Status	Approximate Question #	Test Assignment	Accommodations
Acosta Santacrew	Dallanara	Awaiting Student	-	MAP: Reading 6+ Common Core 2010 V2	No
Allison	Jayson	Awaiting Student	-	MAP: Reading 6+ Common Core 2010 V2	No
Anderson	Kaia	Awaiting Student	-	MAP: Reading 6+ Common Core 2010 V2	No
Andrews	Daneyya	Awaiting Student	-	MAP: Reading 6+ Common Core 2010 V2	No
Arnold	Jacob	Awaiting Student	-	MAP: Reading 6+ Common Core 2010 V2	No