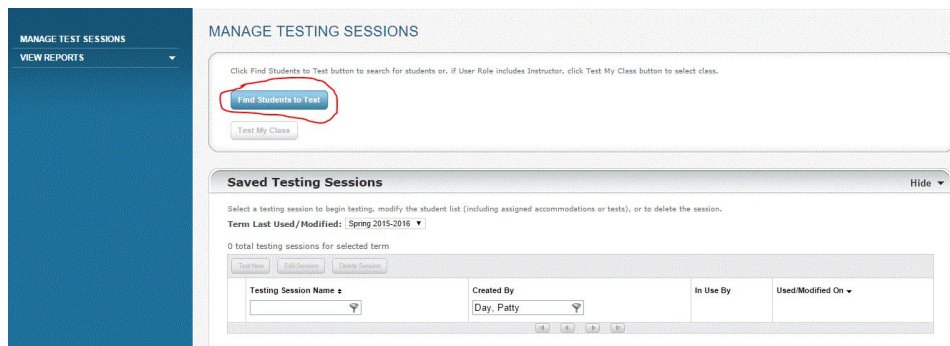


CREATING YOUR OWN MAKE-UP SESSION

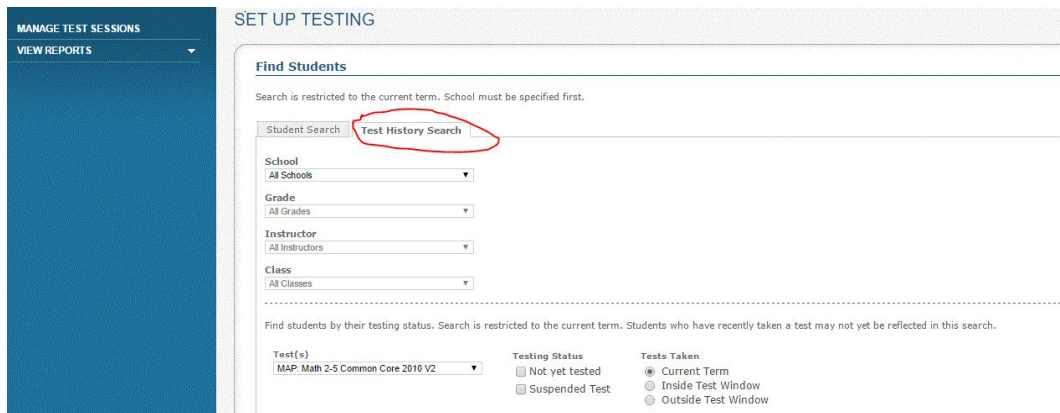
**Use these directions on your 2nd day of testing to test scholars who have not begun and/or not completed their test.*

MAP TESTING WEBSITE - <https://cmsd-admin.mapnwea.org>

1. Click on [FIND STUDENTS TO TEST].



2. Click on [TEST HISTORY SEARCH]. Then select [SCHOOL], [GRADE], AND [INSTRUCTOR - YOU!].



3. **Select the test** - READING OR MATH. Click on [NOT YET TESTED] **AND** [SUSPENDED TEST] to get ALL scholars who have tested or have a suspended test.

Student Search | Test History Search

School
All Schools

Grade
All Grades

Instructor
All Instructors

Class
All Classes

Find students by their testing status. Search is restricted to the current term. Students who have recently taken a test may not yet be reflected in this search.

Test(s)
MAP: Reading 6+ Common Core 2010 V2

Testing Status
 Not yet tested
 Suspended Test

Tests Taken
 Current Term
 Inside Test Window
 Outside Test Window

Search Clear All

The test to assign is:

For READING -

Select Test

Select "None" to remove test assignments for students selected.

Test Name
MAP: Reading 6+ Common Core 2010 V2 (Common Core English Language Arts K-12: 2010)

Assign Cancel

For MATH -

Select Test

Select "None" to remove test assignments for students selected.

Test Name
MAP: Math 6+ Common Core 2010 V2 (Common Core Mathematics K-12: 2010)

Assign Cancel

4. Then click [**SEARCH**]. Click on [**ADD STUDENTS**] to get the students you need to test.

Student(s) Found

<input checked="" type="checkbox"/>	Last Name ^	First Name ^	Middle Name ^	Student ID ^	Date of Birth ^	Gender ^	Test Event Start Date
<input checked="" type="checkbox"/>	Blamoh Jr	Lewis	Michael	7679141185	Mar 7 2004	Male	-
<input checked="" type="checkbox"/>	Coleman	Makai	Bleu	8583289	Apr 30 2004	Male	Mar 10 2016
<input checked="" type="checkbox"/>	Goldsboro	Blake	Elliott	8566124	Nov 21 2003	Male	-
<input checked="" type="checkbox"/>	Jackson	Nina	Simone	8641546	Jul 19 2004	Female	Mar 10 2016

Add Students Cancel

5. Click on the box in the left corner of the window to select **ALL** students on the list. Then [**ASSIGN A TEST**] and [**SAVE SESSION**] to have it when you are ready for testing.

Student List

Assign Test Assign Accommodations Remove Students from List

<input checked="" type="checkbox"/>	Last Name ▲	First Name ▲	Student ID ▲	Test Assigned ▲	Accommodations ▲
<input checked="" type="checkbox"/>	Blamoh Jr	Lewis	7679141185	MAP: Reading 6+ Common Core 2010 V2	No
<input checked="" type="checkbox"/>	Coleman	Makai	8583289	MAP: Reading 6+ Common Core 2010 V2	No
<input checked="" type="checkbox"/>	Goldsboro	Blake	8566124	MAP: Reading 6+ Common Core 2010 V2	No
<input checked="" type="checkbox"/>	Jackson	Nina	8641546	MAP: Reading 6+ Common Core 2010 V2	No

MAKE A NEW MAKE-UP TEST SESSION EVERY DAY TO BE SURE YOU AREN'T TESTING STUDENTS WHO HAVE COMPLETED THEIR TEST. Scholars' name will disappear when they have completed their test.